

Canton School District 41-1
Board of Education Proceedings
May 8, 2023

The Canton School District Board of Education met in regular session on Monday, May 8, 2023 at 7:00 pm in the school library.

Board members present: Gannon, Iverson, Kappenman, Larson, Ockenga, Otkin, and Skiles. Absent: Larson. Administration present: Superintendent Townsend, Principal DeVitt, Principal Knudson, and Business Manager Andersen, Activities Director Versteeg, and Special Education Coordinator Sutter. Absent: None.

The meeting was called to order at 7:00 p.m. and opened with the Pledge of Allegiance.

Gannon moved, second by Skiles to approve the minutes of the regular meeting held April 10, 2023. Aye: all members.

Iverson moved, second by Kappenman to amend the agenda to move items New Business A – Offer Employment, B – Approve Negotiations and Amend Contracts, C – Approve Resignation, D – SE Coop Comprehensive Plan, F – Wellness Policy Update, G – Application for Waiver from Administrative Rule 24:43:08, H – Approve Secretaries Negotiated Agreement, I – Approve Secretary Contracts, J – Surplus Equipment, K – Food Service Contract, M – Recognize Teacher of Year and Support Staff of Year to consent agenda III D, to add item R – Resignation of Board Member and then approve the agenda as amended. Aye: all members.

No conflicts of interest were identified.

Ockenga moved, second by Skiles to approve the following consent agenda items: A – Approve the 2023-2024 contracts of Beth Rhead – 4th Grade Teacher, Chelsea Fossum as Kindergarten Teacher, Parker Swenson as Wrestling Coach, Jeremy Ask as Girls Wrestling Coach, Cameron Groenke as Assistant Girls Wrestling Coach, Kent Anderson as Assistant Football Coach, Taylor Fechner as Head Boys Basketball Coach, Mike Kuper as Assistant Boys Basketball Coach, Miranda Skiles as Assistant Volleyball Coach, Lindsey Thom as Middle School Volleyball Coach, Marshall Baldwin as Middle School Wrestling Coach, Kyle Siebel as Middle School Wrestling Coach, Eric McGilveray as Middle School Football Coach, Chuck Smith as Assistant Football Coach, Kristen Townsend as MS and HS Musical Coach, Jaden Dominesse as Assistant Wrestling Coach, Trina Cooper as Assistant Volleyball Coach, Alyssa Lothrop as One Act Play Coach, Emily Souvignier as Cheer Coach, and Lisa Collins as Middle School Paraprofessional, B – Approve the 2023-2024 negotiations and amended contracts for returning teachers and school nurse, C – Approve the resignation of Brittany Lanz as 5th Grade Teacher and Ashley Winter as Elementary SPED Paraprofessional, D – approve the Southeast COOP Comprehensive Plan for the 2023-2024 school year, F – Acknowledge that the Canton School District Wellness Plan was reviewed with no changes necessary, G – Approve the application for waiver from administrative rule 24:43:08, H – Approve the 2023-2024 secretaries negotiated agreement, I – Approve secretary contracts for the 2023 2024 school year, J – Declare items as surplus property for disposal, with a copy of the list available in the business office, K – Approve the Food Service Contract with Lunchtime Solutions for the 2023-2024 school year with a copy available in the business office, M – Recognize and congratulate Mr. Jordan Hout as the Teacher Of The Year and Karen Ulrikson as Support Staff of the Year. Aye: all members.

There were no community members requesting to address the board during public forum.

Gannon moved, second by Iverson to approve the May 2023 bills for payment as presented. Aye: all members.

Kappenman moved, second by Ockenga to accept the financial statements for the month of April, 2023. Aye: all members.

Elementary Principal Devitt gave the Elementary Principal report.

MS/HS Principal Knudson gave the MS/HS Principal report.

Activities Director Jacob Versteeg deferred until agenda item IX (F).

There was not a Special Education Coordinator Report.

Business Manager Brian Andersen gave Business Manager report.

Superintendent Townsend gave the Superintendent report.

Gannon moved, second by Skiles to vote yes on SDHSAA Amendment 1 – with a copy of the amendment available in the business office, vote yes on SDHSAA Amendment 2 – with a copy of the amendment available in the business office, to vote for Drew Bunkers of Dell Rapids High School as SDHSAA Division III representative, and to pass the resolution to authorize membership in the South Dakota High School Activities Association for the 2023-2024 school year. Aye: all members.

Superintendent Townsend took the time to recognize, acknowledge, and congratulate the senior class of 2023.

Business Manager Andersen went over the preliminary budget for the 2023-2024 school year.

Skiles moved, second by Iverson to approve the preliminary 2023-2024 Canton School District budget, with revisions possible by the budget hearing, and to set the budget hearing for July 10, 2023 at 7:20 P.M. Aye: all members.

Skiles moved, second by Kappenman to offer contracts to para-professionals and custodians for the 2023-2024 school year. Aye: all members.

Business Manager Andersen presented the fiscal year 2022 audit approval letter from the State of South Dakota, acknowledging that said audit was approved, with copies available in the Business Office.

Item Q – Set Amounts and Amend Administrative Contracts was deferred until after executive session.

Iverson moved, second by Ockenga to accept the resignation of School Board Member Scott Larson, pending replacement of his position through appointment. Applications for appointment will be accepted through June 5, 2023 for interested parties.

Skiles moved, second by Kappenman to go into executive session per SDCL 1-25-2 (1) for negotiations at 7:34 pm. Aye: all members.

Chairman of the board Josh Otkin declared out of executive session at 7:45 pm.

Gannon moved, second by Iverson to accept classified amendments and update contracts for the 2023-2024 school year. Aye: all members.

Skiles moved, second by Kappenman to approve negotiations with administration and amend contracts for the 2023-2024 school year. Aye: all members.

The next regular scheduled meeting of the board will be June 12th, 2023 at 7:00 p.m.

Skiles moved, second by Ockenga to adjourn the regular meeting at 7:49 p.m.

Brian Andersen, Business Manager
Canton School Dist. 41-1

Josh Otkin, School Board President
Canton School Dist. 41-1

Bills for Approval – May 2023

General Fund:

A-OK Sanitary	garbage service	691.00
Access Systems	fax service/supplies	182.13
ACT, Inc.	ACT tests and scoring	1,231.14
Anderson, Christopher	background check reimbursement	43.25
Andersen, Karen	band accompanist	200.00
Auto ProsTire & Serv. Center	vehicle service	168.80
Award Emblem MFG.	awards	956.37
Benders Sewer & Drain	sewer service	337.00
Bluepeak	phone service	426.64
Bomgaars	custodial supplies	256.99
Broughton, Sheila	reimburse elem. Supplies	209.11
Canton Home and Farm	custodial/shop supplies	249.91
Canton Imprest Fund	fees, supplies, reimbursements, officials	9,685.81
Canton Sunshine	ag/elem, Parent/Teacher supplies	111.99
Capital One Card	band/counselor/ms/play supplies	937.01
City of Canton	water & sewer, rubble site, SRO salary	1,169.01
ELO CPA's and Advisors	school audit	8,089.76
Goodroad, Kristin	band accompanist	200.00
Grainger	custodial supplies	78.14
Harlow's School Bus Serv.	contracted bus service	40,445.71
Hillyard	custodial supplies	435.80
Innovative Office Solutions, LLC	toner	209.79
JW Pepper & Son, Inc.	music supplies	115.48
Lanz, Brittany	supply reimbursement	141.39
Lohan, Leanne	supply reimbursement	75.00
Mack, Miranda	mileage reimbursement	34.25
Matheson Linweld	shop rental and supplies	33.65
MidAmerican Energy	natural gas	146.91
MidAmerican Energy, LLC	natural gas	13,309.22
MRG Sports and Promo	track and softball supplies	624.00
PDQ	site license	1,275.00
Pitney Bowes Bank, Inc.	postage for meter	1,200.00
PLT4M	site license	1,200.00
Popplers Music	band/music supplies	112.85
Pump N Go	gas	1,439.97
Ramkota Hotel Pierre	hotel rooms – bus mgr / AD	608.00
SDHSAA	track medals	181.50
Short Excavating	snow removal	2,885.20
Sioux Valley News	legal publ., help wanted ads, envelopes	441.09
Software Unlimited, Inc.	accounting software renewal	6,800.00

South Dakota 811	messenger fees	5.25
Sturdevant's Auto Supply	vehicle and custodial supplies	4.49
Swanson, Russell	reimburse FFA hotel rooms	228.30
TASC	administrative fees	745.80
TIE Office	online tuition	1,487.50
Xcel Energy	electrical	14,292.68
Gross Salaries	for March	373,889.46
Medicare	Matching	5,103.48
Social Security	Matching	21,821.25
AFLAC	Benefit	101.57
Annuities	Benefit	1,142.72
Dental Ins.	Benefit	688.80
Health Insurance	benefit	42,279.71
Retirement	Matching	21,633.12
Life Insurance	Benefit	49.33
Vision Ins.	Benefit	<u>25.40</u>
	Total	\$580,180.74

Capital Outlay Fund:

Access Systems	copier lease	
G&R Controls	Lawrence lighting project	13,350.00
Harlow's Bus Service	bus routes	7,137.48
IT Outlet	server	10,600.00
Maximum Promotions, Inc.	flagpoles	2,075.00
MRG Sports & Promo	equipment	2,745.00
Northland Trust Services	certificate payment	228,377.50
Pride Neon Sign Company, Inc.	elementary sign balance	<u>1,190.00</u>
	Total	\$265,474.98

Special Education Fund:

Canton School Imprest Fund	early learning travel	175.00
Canton Sunshine	food/supplies	49.36
Canton Transit	student transportation	2,662.00
Children's Home Society	student services	9,644.84
Parent	student transportation reimbursement	237.50
ISI, LLC	interpreter	2,250.00
SASD	SPED director dues	428.00
School Specialty, LLC	supplies	22.71
Southeast Area Cooperative	student assessment and services	16,242.46
Universal Pediatrics	student services	10,474.50
Gross Salaries	for June	80,251.16
Medicare	Matching	1,113.39
Social Security	Matching	4,760.68
AFLAC	benefit	310.38
Dental Insurance	Benefit	337.35
Health Insurance	Benefit	8,536.29
Retirement	Matching	4,663.29
Life Insurance	Benefit	89.20
Vision Insurance	Benefit	<u>16.42</u>
	Total	\$142,264.53

Food Service Fund

Canton School Imprest Fund	reimbursement lunch balance	400.00
Culligan Water Conditioning	water service	145.20
Lunchtime Solutions, Inc.	student lunch services, supplies	<u>43,278.20</u>
	Total	\$43,823.40

Canton School District 41-1 - Financial Statement for the Month of April 2023

	<u>General Fund</u>	<u>Cap.Outlay Fund</u>	<u>Spec.Ed. Fund</u>	<u>Bond Red.Fund</u>	<u>Food Ser. Fund</u>
Balance Forward	\$374,490.45	\$2,615,495.57	-\$350,878.33	-\$2,650.71	\$211,895.12
Local	\$238,365.56	\$188,236.72	\$135,919.44	\$49,055.19	\$7,665.65
County	\$1,829.00				
State	\$245,618.00		\$5,721.00		
Federal	\$29,688.00				\$17,451.50
Total Revenue	\$515,500.56	\$188,236.72	\$141,640.44	\$49,055.19	\$25,117.15
Total Rev. + Bal.	\$889,991.01	\$2,803,732.29	-\$209,237.89	\$46,404.48	\$237,012.27
Expenses	-\$595,677.16	-\$123,034.07	-\$144,848.17	-\$67,442.50	-\$46,665.50
Balance Month End	\$294,313.85	\$2,680,698.22	-\$354,086.06	-\$21,038.02	\$190,346.77